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Laugh and Learn Enrollment Packet:

Welcome to Laugh and Learn. Here's some background information about the owners, Jim and Becca Combs. Becca is a Speech-Language Pathologist (SLP) with over 20 years of experience in child development. She has maintained her job at Whiteside School, as a SLP, over the past 20 years, while helping at Laugh and Learn in the evenings and during summer breaks. This will be her last school year at Whiteside working with children with special needs to focus on the Laugh and Learn programs. Jim left his job at A.G. Edwards, in 2004, to pursue a career in child development. They have been running Laugh and Learn ever since. They built and opened Laugh and Learn, in Freeburg, in 2005, built another center in Mascoutah in 2010 and doubled the size of that building in 2012. During that time, they have raised two children, son, Mason 16, and daughter, Skyler 14, who both attended Freeburg Grade School and currently attend Freeburg High School. Laugh and Learn is so excited to get to know you and your child/children. Enrollment with us includes children between the ages of 6 weeks through 12 years old at our Freeburg and Mascoutah locations. Here at Freeburg Elementary and Middle School, we provide care for school-aged children before and after school and during summer and school breaks, with the exception of the Holidays listed below. Included in this packet are the forms that need to be filled out and signed for our records. Please let us know of any questions or concerns you may have. Our doors are always open to assist you in any way we can. Let's get started. Below, you will find a checklist of all the amounts and forms that need to be signed and returned to us.

- \$25.00 enrollment fee
- Weekly tuition
- Signature of Arrival/Departure Procedures

- ❑ Signature of Picture/Video permission
- ❑ Record of child information
- ❑ Consent to daycare providers concerning emergency medical care, administering medicine, authorized child pick –up, trips/ excursions and swimming.

Laugh and Learn Rates

	Before School ONLY	After School ONLY	Before AND After School	Half Day of School	Full Day/ No School	Full Week/ No School/
Per Student	\$6/day	\$14/day	\$16/day, \$75/week	\$20/day	\$36/day	\$148/week

Holidays

Laugh and Learn is closed on the following Holidays:

- ❖ New Year’s Day
- ❖ Memorial Day
- ❖ Fourth of July
- ❖ Labor Day
- ❖ Thanksgiving Day and Friday After
- ❖ Christmas Eve
- ❖ Christmas Day

Holidays may be observed on another day when they fall on a weekend.

Arrival/Departure

Upon arrival and departure, you are required to sign your child/children in. When picking up your child, you must notify the teacher in charge and sign out before departing. Persons other than those designated in your child's file will not be allowed to remove a child from the program without proper notification from parent or person responsible. A phone call or written permission slip will be required. A photo ID will be required for undesignated, but confirmed persons picking up your child.

Procedure for late pick-up:

- 1) At 6:00 a phone call will be made to parent or guardian.
- 2) At 5 minutes past 6:00 a phone call will be made to parent and/or contacts on file that are authorized to pick up child.
- 3) At 10 minutes past 6:00 steps 1 and 2 will be repeated until 7:00.
- 4) At 7:00 the Freeburg Police Department will be notified.

Laugh and Learn will be responsible for the child's protection and well-being until the parent or outside authorities arrive.

(A fee of \$1.00 per minute past 6:00 will be applied to your bill.)

X _____

Parent Signature & Date

PICTURES/VIDEOS

I/We give permission for Laugh and Learn to take pictures of my child for classroom projects, newsletters, parent gifts, bulletin boards, parent communication APPs (such as Class Dojo or Remind Me) and advertisements.

X _____

Parent Signature and Date